TRANSFER OF CREDIT
CHEMISTRY DEPARTMENT

Name of Student ____________________________________________________________

Name of Institution __________________________________________________________

Course(s):  _____ one semester of general chem.  _____ two semester of general chem.
            _____ one semester of organic chem  _____ two semesters of organic chem.
            _____ other

The student should make sure that each of the statements listed below, except the last, is true before meeting with the department chairperson. In addition, the student should make available a catalog from the school where the course will be taken. In some cases, a syllabus will be needed as well.

_________ The chemistry department from which credit is to be transferred (transfer department) is on the approved list of the Committee on Professional Training of the American Chemical Society.

_________ The course is accepted by the transfer department toward their chemistry or biochemistry major.

_________ If the corresponding course at Oberlin includes laboratory, then the course includes laboratory or a separate laboratory course will be taken at the same time. If separate lecture and laboratory courses are taken, final credit transfer requires that passing grades are earned for both.

_________ The transfer-of-credit form from the Registrar’s Office has been completed by the student.

_________ Approval has been obtained by one of the instructors that regularly teaches the corresponding course in the Oberlin chemistry department.

For general chemistry, please consult with Rob Thompson
For organic chemistry, please consult with Michael Nee
For other courses, please consult with the individual instructor.

Signature of faculty member: _____________________________________________

Date: ___________________________________________________________________

Approval has been obtained by the chemistry department chairperson.

_________ Signature of chairperson: _________________________________________

Date: ___________________________________________________________________

Note: The chemistry department recommends that courses taken elsewhere meet for at least 600 minutes of lecture for each semester credit hour of lecture and for at least 35 hours in the laboratory for each semester credit hour of laboratory. In addition, the courses should not carry more than one semester credit hour per week. 8/5/14