To be completed by student. Submit this form to your Sponsor for approval.

Name ____________________________________________

OCMR __________ Phone ____________ Major ____________________________ Class Year 1 2 3 4 5

PROJECT TITLE ____________________________________________

Abbreviation to 24 letters and spaces may be worked out below (for transcript):

_____________________________ ________________________________

Winter Term Credit: _____ Full Credit (5-6 hrs/weekday) _____ Half Credit (3 hrs/weekday)

Project Location ___________________________________________________________________

Project Sponsor ____________________________________________ Department ______________________

Please type your proposal and attach it to this form. Proposal should include the following:

1. educational goals of the project;
2. what the project entails;
3. who will be working on it in addition to the proposer (if applicable);
4. what the end product will be.

If additional specifications are given by your sponsor, these should also be added to your proposal.

**NOTE:** To receive credit for your project, you must provide a report to your Sponsor, in a form agreed upon between you, by **Friday, February 7, 2014**.

Student’s Signature ____________________________________________ Date ____________________

To be completed by Sponsor:

**SPONSOR:** If you approve this project, please do the following: (1) Check to make sure the appropriate facilities and equipment approvals have been obtained; (2) Retain this form for future reference—Registrar will send you a grade report form which will be due Monday, **February 17, 2014**; (3) Sign the student's WT registration card; and (4) Fill in your sponsor number on the card (listed on the Winter Term homepage at www.oberlin.edu/winterterm)

Sponsor’s Signature ____________________________________________ Date ____________________