To receive a Winter Term sponsor number, submit this form to Jessica Lear in the Office of the Registrar. The deadline for this request is Friday, November 28, 2014.

The duties of a Winter Term project sponsor (and the differences between sponsoring and directing) are explained on the Winter Term website at new.oberlin.edu/office/winter-term/sponsors/index.dot

Only members of the Oberlin faculty and the Administrative and Professional Staff (with permission of supervisor) can be a project-sponsor. If you plan to sponsor a group project or expect to be asked to sponsor individual projects, the Registrar requires that A&PS members have a sponsor number, which must be entered on the student’s registration card.

Please present this form to your supervisor, whose signature below indicates that your time commitment for this project is commensurate with or does not conflict with your regular duties. (A supervisor’s signature is not necessary for campus ministers and A&PS members who have lecturer status.)

First Name ____________________________  Last Name ____________________________

T Number _____________________________

Position ____________________________________________________________

Campus address __________________________________________________________

Supervisor (please print) __________________________________________________

Signature of Supervisor ________________________  Date __________