TRANSFER OF CREDIT
CHEMISTRY DEPARTMENT
FALL 2014

Name of Student ____________________________

Name of Institution __________________________

Course(s):     _____ one semester of general chem.     _____ two semester of general chem.
               _____ one semester of organic chem _____ two semesters of organic chem.
               _____ other

The student should make sure that each of the statements listed below, except the last, is true before meeting with the
department chairperson.  In addition, the student should make available a catalog from the school where the course
will be taken.  In some cases, a syllabus will be needed as well.

__________ The chemistry department from which credit is to be transferred (transfer
department) is on the approved list of the Committee on Professional Training
of the American Chemical Society.

__________ The course is accepted by the transfer department toward their chemistry or
biochemistry major.

__________ If the corresponding course at Oberlin includes laboratory, then the course
includes laboratory or a separate laboratory course will be taken at the same
time.  If separate lecture and laboratory courses are taken, final credit transfer
requires that passing grades are earned for both.

__________ The transfer-of-credit form from the Registrar’s Office has been completed by
the student.

__________ Approval has been obtained by one of the instructors that regularly teaches the
corresponding course in the Oberlin chemistry department.
For general chemistry, please consult with Rob Thompson
For organic chemistry, please consult with Michael Nee
For other courses, please consult with the individual instructor.

Signature of faculty member: ________________________________

Date: ________________________________

Approval has been obtained by the chemistry department chairperson.

__________ Signature of chairperson: ________________________________

Date: ________________________________

Note: The chemistry department recommends that courses taken elsewhere meet for at least 600 minutes of lecture
for each semester credit hour of lecture and for at least 35 hours in the laboratory for each semester credit hour of
laboratory.  In addition, the courses should not carry more than one semester credit hour per week.  8/5/14