Student Alumni Leadership Council Member Job Description

Oberlin’s Alumni Association is seeking one current sophomore and one current junior to serve on its Alumni Leadership Council (ALC). Student council members will serve as liaisons between campus and the ALC, have full voting rights and serve on committees. Student members support and contribute to the work of the Council, while connecting with a diverse group of alumni leaders. One of the students selected will be either a Conservatory or Double-Degree student.

The Alumni Association has established the following important strategic goals: stronger connections between alumni and students, increased student involvement in alumni programming, and a better understanding of student needs. Having student representatives (alumni in training) on the ALC will ensure that student perspectives are incorporated into discussions and planning. Selected students will serve until they graduate (accommodations will be made for students studying abroad/away or taking a leave of absence from Oberlin). If a student council member resigns, a student of the same class year will be found to fill the opening.

The Alumni Leadership Council

The ALC works with the Alumni Office to foster lifelong relationships between Oberlin College and Conservatory and its students and alumni. The ALC is the governing body of the Alumni Association, empowered to undertake and regulate any action of or on behalf of the Association. The ALC will strive to have a membership that represents the diversity of the Association membership with respect to: race, national origin, religion, age, sexual orientation, gender identity and expression, and geography.

The ALC is seeking students who will:

- Take an active role in supporting work of the ALC and its committees.
- Share information about the current student body and campus life with the ALC.
- Serve as representatives of the Alumni Association on campus.
- Contribute time and talents to developing and supporting ALC goals, reports and projects, including student programs.
- Demonstrate initiative in developing ways to connect alumni and current students.
- Enthusiastically connect with the Oberlin Alumni community.

Commitment

- Introductory lunch and training in February 2015.
- All new council members will participate in orientation activities prior to their first ALC meeting.
- Two weekend meetings per year, Friday night – Sunday morning. One in March and one in October. The Council meets over the summer, and student members are encouraged (though not required) to attend. The Association’s volunteer reimbursement policy will apply.
- Committee meetings as needed, determined by committee member availability (often conference calls).
- Student members will serve until graduation.
- Per the Alumni Association bylaws: “Each member of the Council shall be required to make a financial contribution to the College annually.” (Article II, Section 6) Participation is the key factor and there is no giving-level requirement; even $5 counts!

How to apply:

Submit a statement of interest and 2 references to Kira McGirr ’06, Assistant Director of Alumni Relations, at kmcgirr@oberlin.edu no later than **Monday, December 15**. Interviews will be conducted on a rolling basis.

Questions:

Contact Kira McGirr ’06 by phone at x58692 or email at kmcgirr@oberlin.edu.