BOWLING LANE ATTENDANT

Schedule/Basic Info:
3-10 hours per week. Variable schedule to permit proper work-life balance. This position is supervised by the Assistant Director of Student Union Operations & Communication. Wage: $8.10/hour

Potential Projects/Duties:
- **Stellar Customer Service**: Provide top notch service to a diverse mix of patrons, including students, staff, faculty and community members. Greet and engage guests in conversation so as to create a welcoming atmosphere.
- **Cash Handling/Cashiering**: Process basic financial transactions for bowling and billiards purchases, associated supplies and event-related fees. Provide accurate logs of sales and business activity.
- **Routine Maintenance**: Maintain impeccable standards of cleanliness, including dusting and cleaning of surfaces, vacuuming, and conditioning lanes.
- **Event Management**: Assist with booking birthday parties and group events. Set up facility to accommodate event requirements. Ensure safety and satisfaction of guests, including young children, diverse community members and student organizations.
- **Promotion/Sales**: Enthusiastically and accurately provide guests with information, flyers and forms to increase participation in leagues, classes, special events and parties.
- **Outreach/Communications**: Leverage knowledge of the campus community to communicate events and promotions through social media and traditional (print) platforms.

Requirements:
Please possess the ability to respond promptly and tactfully to competing needs for your attention. Your punctuality and ability to work both autonomously and under supervision will be appreciated. Those with a cheery and upbeat demeanor tend to succeed in this capacity. Availability on either Friday or Saturday evening (closing shift) for the first 1-2 semesters of employment may be required. Must be available to return to campus on Wednesday, August 19, to begin training the next day.

Qualifications:
A high degree of accuracy and attention to detail. Rising Sophomores and Juniors familiar with the sport of bowling (including score keeping and pin numbers) are preferred. Mechanical skills and customer service/cash-handling experience preferred.