Greetings!

If you will be an enrolled full-time student at Oberlin College for the 2015-2016 school year, and you would like to be a member of a diverse group of students who are concerned with the rights and responsibilities of students attending Oberlin College, consider applying to serve on the Judicial and Community Boards. These boards hear information concerning alleged violations of the College's Code of Conduct in order to preserve the conduct standards on campus. This application round the boards are in particular need of rising juniors who do not anticipate studying away during the 2016-17 academic year; nevertheless, all interested are strongly encouraged to apply. Please note, you must currently be studying on campus to apply.

Please take the time to review the attached position descriptions to learn more about the role of board members. To apply, complete the attached application, and submit it at your earliest convenience, but no later than October 2, 2015 to Barbara.Kirby@oberlin.edu. Between October 1st and October 9th, judicial coordinators and hearing officers will review applications and references. Training will be sponsored for applicants whom senate appoints to judicial and community board membership.

Following the review of your application materials, you may be contacted to schedule an interview in the Office of the Dean of Students. If this initial interview is successful, the Office of the Dean of Students will nominate you as a candidate for Judicial and Community Board membership. The senate membership committee interviews all nominees. If the senate interview is successful, your name will be submitted to the full senate to make an appointment decision. If senate votes to appoint you as a member of the judicial and community boards, the Office of the Dean of Students will be in contact with you regarding orientation and training.

Thank you for your interest.

Sincerely,

Eric Estes
Dean of Students
OBERLIN COLLEGE JUDICIAL AND COMMUNITY BOARD APPLICATION

The Office of the Dean of Students will accept applications until October 2, 2016. Early submission is desired; applications will not be accepted for this round of interviews later than October 2, 2016. Please submit to barbara.kirby@oberlin.edu

Only students enrolled and studying on Oberlin’s Campus this semester are eligible for these positions.

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<th>General Information</th>
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I would be interested in serving on the:

- Judicial Board
- Community Board

(You may check both; Descriptions attached)

I am willing to participate in board training. Yes __. No __.

Section 1: Resume

Please include a current resume describing job experiences and extracurricular involvement. Note: Current and pending members of the Oberlin College Dialog Center (OCDC) are not eligible to apply to serve on the Judicial or Community Boards. Students voluntarily seeking mediation services through OCDC might perceive service on these boards as a conflict of interest. If you have questions, please consult with the Ombuds Office at 440-775-6728.

(Initial here) I confirm that am not a member of the Oberlin College Dialog Center

Section 2: Personal References

Please include a list of names, phone numbers, Email addresses, and brief description of relationship to three references. At least one reference should be either a College or Conservatory faculty/staff member or a current Judicial or Community Board member.

References should be able to discuss the applicant’s integrity, leadership potential, and ability to maintain confidentiality.

Section 3: Statement of Interest

Please include a typed, separate sheet and answer the following question.

Describe how you make ethical decisions. Please discuss a specific example when you made an ethical decision in a situation involving your peers. You may want to incorporate your thoughts on such topics as fairness, consistency, and community.

Section 4: Academic and Disciplinary Standing

If applicable please provide the requested information on a separate sheet of paper.

Student members of the judicial and community board are charged with making difficult ethical decisions regarding their peers who may have violated the College’s community standards. As a part of the review of your application for membership, your academic and disciplinary record will be consulted to determine whether you are in good standing with the College.

If you have ever been on academic, disciplinary, or honor probation or suspension, please provide the date, charges, findings and sanctions and provide a statement explaining the situation and how you have learned and/or changed in your thinking and conduct as a result of the experience(s) on a separate sheet of paper.

I have adhered to the honor code in the completion of this application.

Student Signature: ___________________________ Date: ________________

(For electronic submissions, your name typed here will be viewed as a signature.)

Once applications are reviewed, selections will be made for interviews. You will be contacted to arrange an interview time. Thank you for your interest in our conduct process!

All submissions and questions should be directed to:

Office of the Dean of Students
(440) 775-8462
barbara.kirby@oberlin.edu
BOARD MEMBER DESCRIPTION

Summary:
A member of the Oberlin College hearing boards is a person who is concerned with the rights and duties of students attending Oberlin College. In order to preserve conduct standards on campus, (s)he will be a member of a group that hears information concerning alleged violations of the Code of Conduct. The appropriate board/council will make decisions regarding responsibility for code violations, and apply sanctions appropriate for students found responsible for such violations. Through these and other functions enumerated below, board members will be promoters of the campus ethics embodied in the Rules and Regulations.

Duties:

1. Attends all hearings (as assigned based on availability).

2. Attends the orientation.

3. Becomes familiar with College regulations and policies.

4. Participates in Board hearings by:
   a. displaying questioning skills (when needed) to help determine what occurred, who bears responsibility, and how the College should respond;
   b. displaying good judgment and decision-making skills;
   c. displaying the ability to work within a group to reach a consensus.

5. Observes strict confidentiality regarding all details of Board matters, including the content of hearings.

6. Strives to preserve the rights and responsibilities of Oberlin College students.

7. Maintains objectivity at all times and recuse oneself from a hearing if one cannot be fair or impartial, or if one would reasonably be perceived to be biased.

JUDICIAL BOARD

Membership
A. Fifteen students will be appointed by the Student Senate to serve as members. Appointments will be made in the spring semester for the upcoming year and as vacancies arise. If fewer than five Judicial Board members will be on campus and available during the summer and winter term, the Student Senate will appoint interim members before the end of the preceding semester.

B. Members shall be appointed for a two-year term, and may be reappointed.

C. Judicial Board sanctions at the level of suspension or dismissal must be approved by the Community Board.
COMMUNITY BOARD

Membership

A. Nine faculty members (appointed by the Nominating Committee of the General Faculty) and six students (appointed by Student Senate) shall constitute the Community Board. Two students and two faculty members, plus the chairperson, will constitute a panel. The Board is authorized to review appeals of judicial cases upon request and will authorize Judicial Board sanctions at the level of suspension or above.

B. One of the three faculty members shall be appointed as Chair at the beginning of the meeting.

C. Should it become necessary, student members of the Community Board may be used for Judicial Board panels, and Judicial Board members may be used as student members of Community Board, as long as the membership of hearing and appeal panels for a single case does not overlap.

Responsibilities

A. The Community Board will hear cases assigned to it by the Judicial Coordinator.

B. The Community Board reviews appeals of Judicial Board decisions and determines if a new hearing shall be granted. Additionally the Community Board may determine that the original sanction should be altered or set aside.

C. The Community Board will be the Board of original jurisdiction for cases judged by the Judicial Coordinator to involve a) obstruction or disruption of the essential operations of the College or b) non-academic disputes between faculty members and students. In addition, a Judicial Coordinator may elect to assign Community Board as the board of original jurisdiction for cases that he or she believes could result in a sanction of suspension or dismissal. This assignment may be made for incidents that follow multiple previous violations of college policies; allegations of violent behavior; illegal behavior such as drug possession, use, and/or sales; arson; weapons possession; or other acts that pose a credible threat to the individual or the community.

(Approved effective immediately by General Faculty in February 21, 2007.)