

OBERLIN

COLLEGE  CONSERVATORY

Important Fall Semester 2018 Registration Information for Students Returning From Leave

You are required to register for fall courses during the April registration period.

Registration Dates are: April 9-20

IMPORTANT REGISTRATION NOTICE

Although registration begins April 9, on March 26 Banner Self Service (formerly known as PRESTO) will go into effect. Students will log onto OberView, the awesome new portal that will guide students to the correct Banner Self Service page to conduct their business. Once logged in to OberView, in the search bar search for **Course Registration** then under **Task Center** choose **Course Registration**. From there, you will see options to assist you in registration.

OberView: <http://oberview.oberlin.edu/>

Log in using your ObieID and password

Up until March 26, you may access PRESTO to review your information, etc., as normal.

Completing the Registration Process in April

Please plan ahead so that you have checked in or met with your advisor before your registration appointment and secured consents for courses which require it. If you do not register in April, you will be withdrawn and you will be required to apply for reinstatement if you decide you wish to return.

Degree Evaluation Software

Please remember that there is degree audit software, available for access via OberView, called Degree Works. Once logged in to OberView, in the search bar search for Degree Works then click the icon to be taken to Degree Works. This is a valuable tool to help you determine where you stand in terms of degree requirements. We are available to help you review the degree evaluation and how it measures your progress toward your degree.

Academic Advising

Prior to registration, you will need to contact your academic advisor to plan for which courses you plan to take in the coming semester. *We recommend that you email your advisor **now**.* Your consultation with your advisor will be an opportunity for you to discuss any questions you might have regarding your courses and your academic progress.

If you are on an academic leave you do not need your RAP to register in April.

If you are currently enrolled in an off-campus Oberlin Program (London), you DO need your RAP to register. At the conclusion of your advising meeting, your advisor will give you your six-digit RAP (registration alternate PIN). Only your advisor can release the RAP to you.

If you are on a personal leave you DO need your RAP to register. At the conclusion of your advising meeting, your advisor will give you your six-digit RAP (registration alternate PIN). Only your advisor can release the RAP to you.

Banner Self Service Online Registration: Important Details

You will need your RAP (if you are on a personal leave or in an off-campus program).

Your Registration Appointment Information

Because you are off campus and may not have regular access to the internet, your appointment will be the entire registration period from April 9 to April 20. (All registration times and Banner Self Service availability are Eastern Standard Time). **To see your registration appointment times**, logon to OberView and in the search bar search for **Prepare for Registration** then click the icon to be taken to the Banner Self Service page to view your appointment time.

If you will not be able to access the internet at all during this time, you will also find a "Proxy Registration Form" on the Registrar website. You can download the form and email it, fax it or mail it to us.

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REMINDER: Enrollment for Fall Semester 2018 during the first week of classes in September

Enrollment is the process by which all students confirm they have returned to campus. **It is a different process than registration.** When you return for the Fall Semester, you must enroll during the first week of classes. Do not forget this important step. If you do not enroll, you will be withdrawn from your classes for the Fall semester.

Enrollment and Registration Holds

To avoid having a hold placed on your registration, please ensure that you have satisfied your obligations to offices on campus. To view your hold status, access OberView and search for View Holds in the search bar.

Winter Term Registration

Information regarding winter term registration will be forthcoming.

Questions? Email our office: registrar@oberlin.edu