

Rules and Regulations (cont.)

the accounts are created, but remain the property of Oberlin College. Accounts may be viewed in circumstances such as those delineated in paragraph b. above. Faculty and staff accounts may also be accessed to recover work-related information in the event of the termination of employment, or the incapacitation or demise of the employee. Accordingly, faculty and staff account holders may wish to consider acquiring a non-Oberlin account for personal correspondence.

6. NETWORK USAGE

The following are responsibilities that are particularly applicable to Oberlin's campus-wide network.

- a. Only computers that have been properly virus checked, updated, and authenticated through established procedures may be connected to the campus network, unless otherwise authorized and established by CIT. Users must not attempt to circumvent this process.
- b. The person recognized as the owner of an authenticated computer system is responsible for that computer's use, and all activity originating from that computer, at all times.
- c. Excessive or improper use of network resources that inhibits or interferes with use by others is prohibited and will be cause for action by CIT, which may include restricting, limiting, or disabling network access.
- d. Users who connect computers to the network that act as servers have the additional responsibility to respond to any use of their server that is found to be in violation of this Policy.
- e. In no case shall the following types of servers be connected to the network: DNS, DHCP, BOOTP, or any other server that manages network addresses.
- f. Due to the serious negative impact on network availability created by misconfigured routers and wireless access points (WAPs), all routers and WAPs, except those configured and used by CIT, or devices, which function as routers or WAPs, are disallowed.

7. ENFORCEMENT

Violations of this Policy will be adjudicated, as deemed appropriate, and may include the following:

- a. Loss of computing privileges.
- b. Disconnection from the network.
- c. Oberlin College Judicial Board action.
- d. Prosecution under applicable civil or criminal laws.

Because of the rapid changes in technology, it is impossible to enumerate all of the circumstances that would constitute a violation of this Acceptable Use Policy. Additional circumstances that violate the spirit of the policy may be subject to the above penalties.

Computer users should view the Center for Information Technology website for any updates to these policies (new.oberlin.edu/office/cit/). Additional pertinent information and details may also be found there.

VI. Policy for Academic Records

A. Academic Dates and Deadlines

All students are expected to follow academic dates and deadlines found in the events calendar at www.oberlin.edu or in the academic calendar available at www.oberlin.edu/regist.

B. Course Registration

1. All students currently studying on campus or expecting to return from a personal or academic leave are required to register for courses for the upcoming semester during November and April registration periods.
2. All students are also expected to complete the housing registration process.
3. If a student does not register for courses during the appropriate registration period, she or he may be withdrawn.

C. Enrollment

All students are expected to confirm that they have returned to campus through the online enrollment process in PRESTO.

D. Holds

A hold on a student's record may occur due to:

1. Failure to return library materials; complete a required meeting with a class or academic dean; submit required health forms; declare a major on time; or complete the housing registration process,
2. Outstanding financial obligations,
3. An incomplete financial aid application, or
4. Pending judicial or honor code issues.

A hold on a student's record may impact registration, enrollment, the receipt of a diploma at commencement, or marching at commencement.

E. Reinstatement

Any student returning from academic or judicial action, medical leave, or withdrawal must apply for reinstatement with Oberlin College. Complete procedures and policies are available at www.oberlin.edu/regist.

F. Transcripts

Official transcripts are available from the Office of the Registrar for \$6. Any request which requires expedited handling requires payment of a rush fee of \$30 (which includes the transcript and Fed Ex fee).